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NOTE TO:

AC/ISAS

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FROM:

Chief, IPS/DDA

SUBJECT: Information for use by the A/DDA at DCI retreat  
18 - 19 May 1979

1. The following are comments which you may wish to use in preparing an overall paper for the A/DDA.

- A. Examples of new missions assigned, assumed or inherited by DDA Offices during the past five years with no increase in resources.

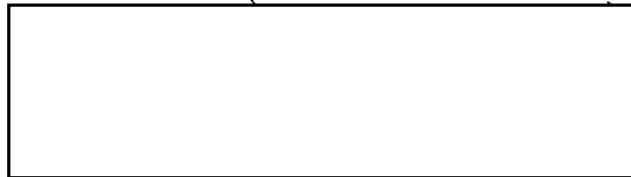
When the Freedom of Information Act was amended and the Privacy Act was enacted, the Information Review Staff (now IPS) was established. I presume some of the positions came from ISAS. I cannot, however, determine whether the DDA received an increase in resources to accommodate the new programs or they were merely absorbed from within the DDA. These were definitely new or expanded programs for the DDA.

- B. Examples of problems identified in audit and task force studies which require additional resources to solve - but no resources were available or provided.

The task force which studied the FOIA processing system listed some recommendations for consideration by IPS. One of these was to install a follow-up program to assure cases were not unnecessarily left unanswered for an abnormal period of time. In addition, the Agency backlog could be reduced by assigning several additional personnel to IPS. We are attempting to handle all of the recommendations made in the study. We are currently diverting IPS human resources to attack the problems noted, unfortunately at the expense of our regular workload. My feeling at this time is that additional resources are required if IPS is expected to maintain a more efficient setup as desired by all of us.

C. Examples of vital/critical programs that cannot  
be pursued because of constrained resources.

At the present time, IPS has 23 employees working on FOIA, PA, and EO 12065 requests. We do not have the same number of positions for these IPS employees. Even with the existing 23 employees, we are still unable to comply with the statutory deadlines for responding to FOIA inquiries.



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<b>OFFICIAL ROUTING SLIP</b>					
TO	NAME AND ADDRESS		DATE	INITIALS	
1	A/DDA				
2					
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6					
ACTION		DIRECT REPLY		PREPARE REPLY	
APPROVAL		DISPATCH		RECOMMENDATION	
COMMENT		FILE		RETURN	
CONCURRENCE		INFORMATION		SIGNATURE	
<b>Remarks:</b>  The attached statistics were compiled for the DD/O to use during a presentation he plans to make.					
FOLD HERE TO RETURN TO SENDER					
FROM: NAME, ADDRESS AND PHONE NO.					DATE
OC					5/17/79
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7. Communications Security - As a result of the transfer of covert communications responsibility, it has been necessary to assign two COMSEC officers to OTS. These positions were absorbed.

8. OSHA - Three positions were assigned overseas and one at Headquarters to implement and manage the OC OSHA program. These positions were absorbed.

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S E C R E T

III. Examples of problems identified in audit and task force studies which require additional resources to solve - but no resources were available or provided.

IG recommended expansion of the OC Honor/Merit Awards and OC Newsletter programs has resulted in more work in these areas. The same effect has been experienced in the areas of personnel management, career development and counseling.

S E C R E T

S E C R E T

IV. List of specific current R&D projects that are being pursued by S&T at the request of DDA offices.

1. ORD will study the vulnerability of crypto keying material to surreptitious scanning. ORD has asked for \$50,000 for this effort.

2. Plain text processing equipment protection research is being done by OTS. Funds expended to date are \$36,000 in FY-1978 and \$21,000 in FY-1979.

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V. Examples of vital/critical programs that cannot be pursued because of constrained resources.

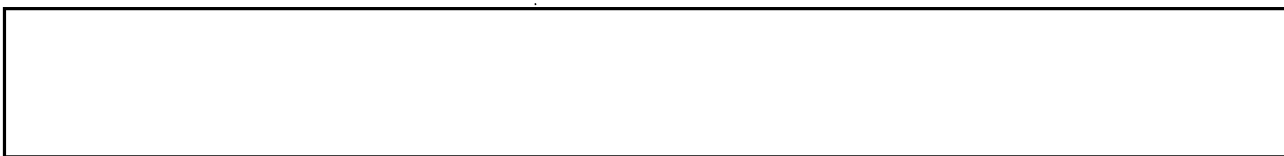
1. The secure voice program for the Agency has been significantly underfunded for years. Nevertheless, customers continue to press for service which OC simply cannot provide.

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2. The [ ] program has been underfunded for the past several years, and the situation looks no better for the future. Aggravating the situation is the need to replace the SC-1 terminals with SC-3's (rather than retrofitting the SC-1's). Without additional funding it will be years before significant expansion of the network will occur, and the total program could drag on into the 1990's.

3. Because of lack of manpower, OC has not been able to develop COMSEC standards for computers, word processors, and non-cryptographic equipment in a timely manner.

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